



**KNIGHTDALE**  
NORTH CAROLINA



**Finance Director**

# The Ideal Candidate

Knightdale's next Finance Director will be a forward-thinking, experienced professional with exceptional knowledge and skills in government finance, an individual who is committed to guiding the Finance Department and Town in a positive direction as Knightdale continues to grow.

Knightdale's next Finance Director will possess strong interpersonal skills and the ability to skillfully balance day-to-day service delivery while maintaining focus on long-term objectives of the Department and Town to positively influence growth.

The ideal candidate will embody the Town's core values and will espouse them in his or her daily work. This individual will be strongly focused on customer service and will work with peers to keep the Department consistently strong in this area. The Finance Director will promote the Town's core values and support the Town's overarching vision and mission. This individual will prioritize development of individual employees within the Finance Department.

The Finance Director will work within the Department's policies to ensure they align with best practices and will recommend changes as necessary, seeking management and Council approval and inspiring staff acceptance.



## Compensation

The salary range for this position is \$95,113 to \$141,610, depending on qualifications.

The Town of Knightdale offers competitive benefits.



Please direct inquiries to:

Suzanne Yeatts  
Assistant Town Manager  
Administration  
(919) 217-2220

Apply online at

<https://www.governmentjobs.com/careers/knightdalenc>

## About the Finance Department

*“Finance is the cornerstone of local government operations. Issues related to finance cut across multiple departments within a unit and delimit the duties of many local government officials and employees.” - UNC School of Government*

The Finance Department is an integral part of the Town of Knightdale's daily operations and long-term projects and serves as the foundation for the Town's various services. The role of the Finance Department is to assure the effective management and financial integrity of the Town's programs, activities, and resources.

Finance offices are located on the first floor of Town Hall, 950 Steeple Square Court, directly across from the Public Safety Building and next to the Eastern Regional Library. Our Finance Department staff is available to serve citizens from 8:00am to 5:00pm, Monday through Friday.

Responsibilities of the Finance department include but are not limited to: payroll, purchasing, accounts payable, financial recordkeeping and reporting, investment of funds, budget monitoring and amending, management of the Town's debt portfolio, grant monitoring and reporting, and financial risk management. The Town's Fiscal Year 2022 operating budget is just under \$18 million.

Current initiatives of the Finance Department for the 2022 fiscal year include implementation of a comprehensive capital planning tool, development of a budget document, and implementation of time and attendance software.

The Town of Knightdale has earned the Certificate of Achievement for Excellence in Financial Reporting for 29 consecutive years. This achievement is awarded by the Government Finance Officers Association.





## About the Community

Knightdale, NC is a beautiful, growing community nestled in the Triangle metro area just minutes from Raleigh and a short drive to Durham and Research Triangle Park. Residents of Knightdale enjoy easy access to popular downtown Raleigh dining, fine arts, museums, higher learning institutions, and more, all while being close to their quiet hometown. Knightdale is the ideal place for those ready to embark on a new chapter in life, whether that chapter is a fulfilling career, a first home, a new family or a new business. Knightdale is the perfect place to *start something*.

Knightdale is a flourishing community of over 19,000 residents. The Town's reputation as a family-oriented community brings many residents and visitors to Knightdale's well-maintained parks and connecting greenways. Families enjoy Knightdale Station Park's amenities, including the playground, splash pad, and dog park. Knightdale Station Park also offers a Blue Star and Gold Star veterans' memorial, an amphitheater, and open-air shelters for picnicking and parties. At Harper Park, citizens have access to another playground as well as tennis and pickleball courts.

The Town offers a number of chain and locally-owned retail stores and restaurants. Interstate access is very convenient as Knightdale is located at the interchange of Interstates 540 and 495. Knightdale's convenient location and road access has the Town poised for many years of continued growth.



Population: 19,450

Housing Units: 7,704

Businesses: 623

Median Household Income:  
\$70,363

Median Age: 35.5 years

Education: 38.9% Bachelor's  
degree or higher

Average Home Price:  
\$314,378

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## About the Town

Knightdale's citizens enjoy a Council-Manager form of government with its citizens' best interests at heart. The Town government's 131 full-time employees are spread across eight departments and based at seven locations. Our employees serve the citizens of Knightdale with the Town's core values at the center of what they do.

Knightdale is the tenth fastest growing municipality in North Carolina, experiencing 70% growth over the last decade. Population is expected to exceed 20,000 residents within the next year. Knightdale was awarded a place on Money Magazine's list of Best Places to Live in America and is also on the Safewise list for 20 Safest Cities in North Carolina.

The Town recently completed a new comprehensive plan to guide growth and development through 2035. This document is a reflection of the Town's priorities and values. Staff's goal for Knightdale as it continues to grow is to safeguard the Town's history and sense of place while ensuring that growth builds upon the Town's unique characteristics.

Knightdale's Town Hall was constructed in 1996 and is currently undergoing phased renovations to upgrade workspaces and common areas. The Finance Department workspace renovation was completed during 2021 along with other first and second floor workspace renovations. Remaining common area renovations that are expected to be completed during 2022 include renovations of the Council Chamber, restrooms, and break areas. Employees based at Town Hall also enjoy a well-maintained nature preserve and recently renovated walking trail with the entrance located in the rear courtyard.



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